SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: June 4, 2009

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Laboratory Testing:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.

2. **Water Production and Sales:** Water sales in April were 18,414 units (36.4 AF) and production was 71.7 AF. Compared to one year ago, sales and production are similar (36.1 and 69.8, respectively). The attached Figure 1 shows the 12 month moving averages since 2001.

3. **Leaks:** The District spends much staff time addressing leaks and we have an extensive capital program to replace water mains. In April we had 26 total leaks and spent 109 man-hours on them. That's about the same as March and similar in number to one year ago, but the man-hours spent working on the leaks is substantially less. Figure 2 shows leak history and man-hours spent dealing with leaks since 2001.

4. **Capital Improvement Projects:** CIP IV-A, Project 1 should be essentially complete by the June meeting. All elements and paving were done at the time of this report, with the exception of the jack and bore on Center Way, which was in progress and expected to fully completed by June 5. KAT Construction is underway on Project 2, which is main replacement in the Monte Rio Terraces. KAT Construction has started on the southwest element of the project first.

The District did not receive Economic Stimulus funds for CIP IV-B and has made an application to the Sonoma County Redevelopment Agency for funding assistance (see Item V.C.).

5. **Rainfall.** May provided some early rain but the area is still well below average. Figure 3 shows the cumulative rainfall for this water year compared to the average cumulative rainfall.

6. **Water Rights.** We have not received final word on this from the State Board, but believe the license will be approved shortly, if it hasn't already happened.

Figure 1. Water Production and Sales 12 Month Moving Average
Sweetwater Springs Water District

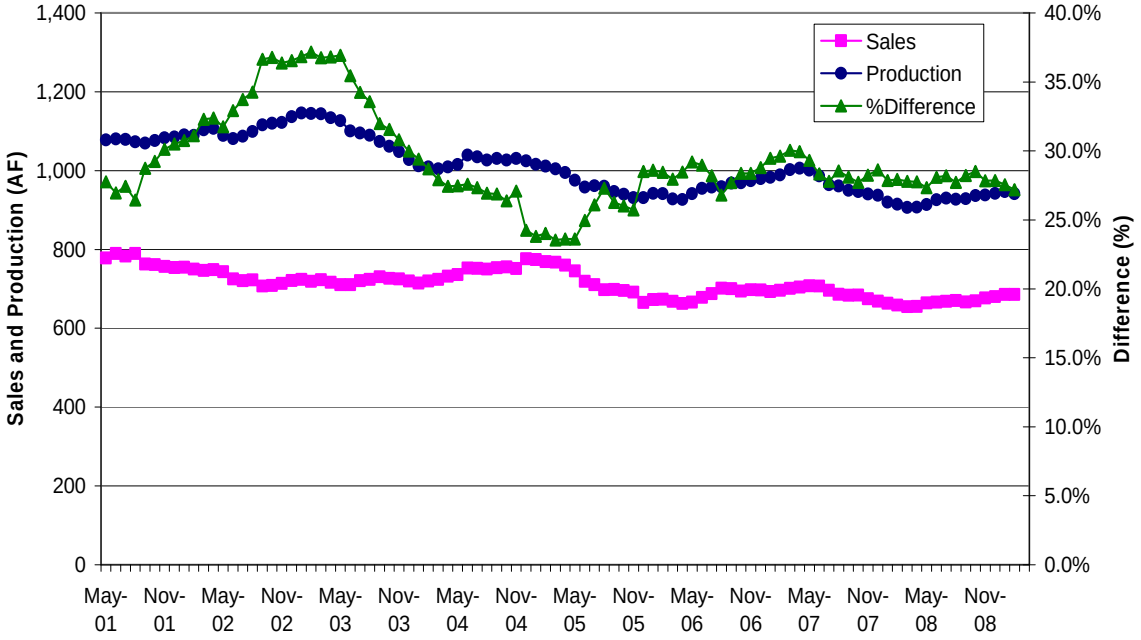


Figure 2. Sweetwater Springs Water District Total Pipeline Breaks and Hours Spent in Repair, Moving Annual Average

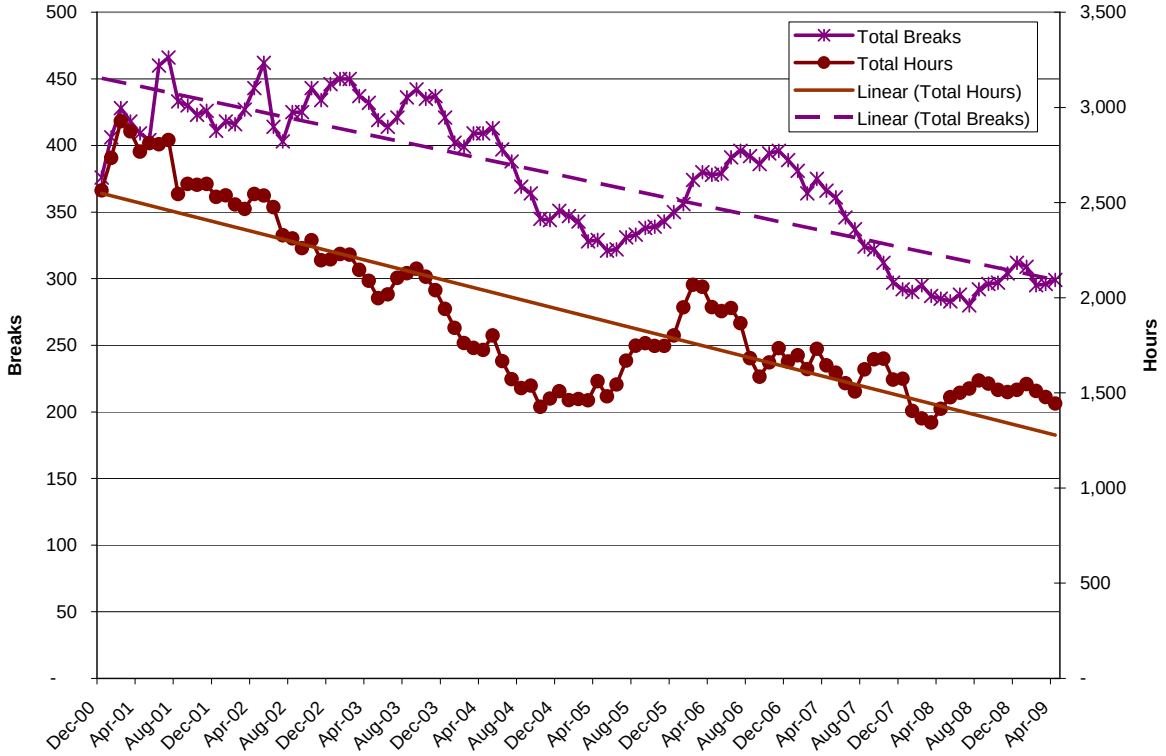
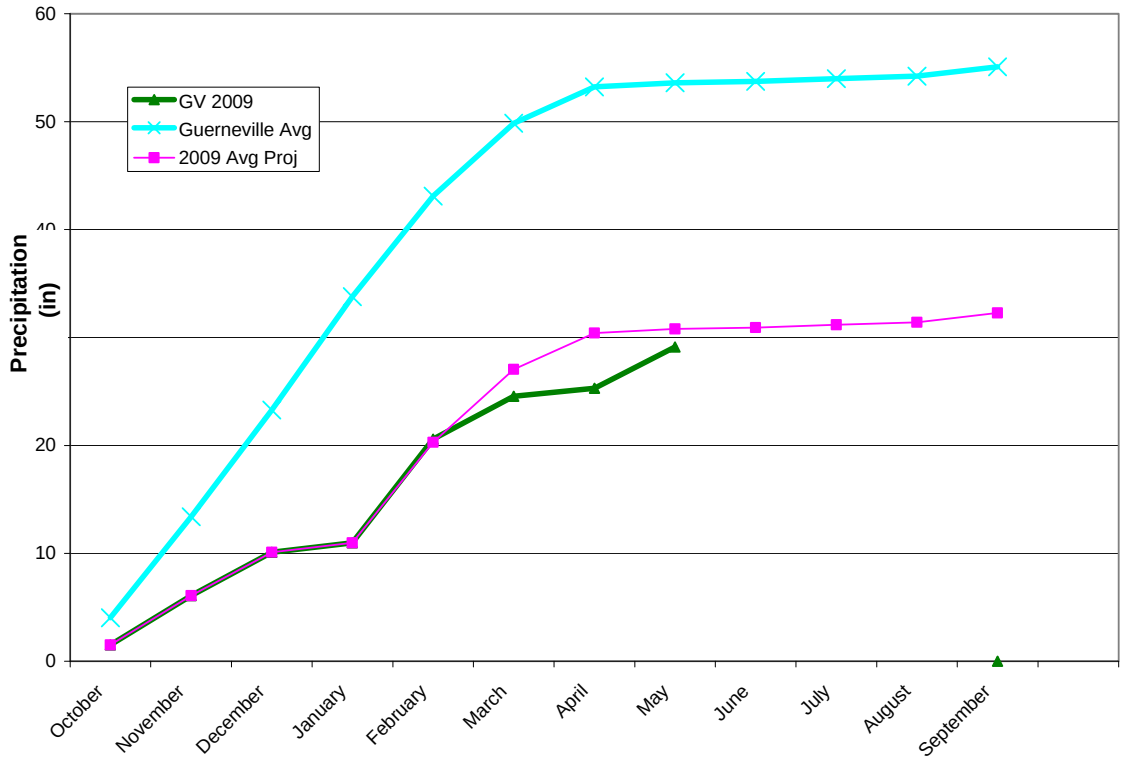


Figure 3. Guerneville Cumulative Monthly Rainfall



General Manager's Report
June 4, 2009

Table 1. Sweetwater Springs WD Calendar Gantt Chart		Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	2010	2011
Ongoing Activity																		
Board Action																		
Contractor Milestone																		
Current Month																		
By Activity																		
Action Item/Milestone	**Projected Completion / Milestone Date**																	
Crystal Communications Lease	November-08																	
Water Rates Revision																		
• Status Discussion with Board	October-08																	
• Revise Rates, Income Model, and Public Presentation	December-08																	
• Board Presentation	December-08																	
• Public Presentations of Revised Rates	January-08																	
• Review of Public Presentations with Board	February-08																	
• Prop 218 Mailing	March-08																	
• Public Hearing on Proposed Rates	May-08																	
• Adopt Rates with Budget	May-08																	
2009-10 Budget preparation																		
• Capital Improvement Plan for Board Discussion	December-08																	
• Capital Improvement Plan for Board Adoption	January-09																	
• Draft Budget to Board for Discussion/Action	April-09																	
• Approve Budget	May-09																	
Capital Projects																		
• CIP IV-A, Project 1 Completion	December-08			NO														
• CIP IV-A, Project 2 Construction Start	April-09																	
• CIP IV-A, Project 2 Completion	October-09																	
• Begin development of CIP Phase IV-B	January-08																	
• Presentation of CIP Phase IV-B for Board Discussion/Action	February-08																	
• RRROC for CIP IV-B	February-08																	
• Select Design and Engineering Management Consultants for CIP Phase IV-B	July-09																	
• CIPPhase IV-B Construction Starts	April-10																	
• CIP Phase IV-B Construction Completed	October-10																	
Water Rights																		
• Status Report on Water Rights Activities	November-08																	
• Transfer of water rights from Cal Water; Negative Declaration 11/09?	New Agreement						New Agreement											
• Extension for SSWD permit; Progress report 11/09	License								**License?**									
Contract Negotiations																		
• Start Negotiations Preparation	December-08																	
• Negotiations Start	June-09									**???**								
• End of Contract	June-10																	
Building Lease																		
• Lease Ends	July-11																	
Board and General Manager Goals and Objectives	March-09																	